

2020 initial credentialing requirements

Background: Regardless of a provider's existing participation agreement, Summit Community Care did not credential providers prior to April 1, 2020. **Therefore, providers who have not submitted required credentialing materials and received an initial credentialing approval letter on or after April 1, 2020, may be out-of-network effective January 1, 2021.**

Summit Community Care will continue to process completed credentialing materials in the order received. If you submitted materials prior to receipt of this letter, thank you and we apologize for the additional communication. You will receive written notification of any credentialing decision within six weeks.

However, if you have not submitted required materials, please do so immediately. Credentialing may take up to 90 days to finalize, given the volume of providers with outstanding credentialing.

Submitting credentialing materials

Summit Community Care posted a credentialing alert and all required forms on our [website](#) for review. Per instructions in the alert, providers may submit completed materials and/or any questions to credentials@summitcommunitycare.com. Providers may also call Provider Services at **1-844-462-0022** or call their local Provider Relations manager.

Providers may access the complete list of assigned Provider Relations managers by county on our [website](#).

Exclusions

Practitioners affiliated with an entity with whom Summit Community Care executed a *Credentialing Delegation Agreement* are excluded from credentialing requirements. For other exclusions, please refer to the alert: *Credentialing program requirements*.

Thank you for your prompt attention to this notice.